



Position Available:

Shellfish Hatchery Manager

Continue your career on the beautiful coast of Maine, in a position that offers variety, challenge, and opportunities for innovation.

The Downeast Institute (DEI) is a nonprofit organization that has been conducting research on commercially important shellfish for over 25 years. We operate a commercial scale research shellfish hatchery, marine lab and education center at our campus on Great Wass Island in the Town of Beals, Maine, less than two hours from Acadia National Park. We serve as the Marine Science Field Station of the University of Maine at Machias.

We are seeking a qualified professional with a minimum of three years' experience working in a shellfish hatchery to assume the role of Research and Production Hatchery Manager (Manager). This individual will supervise four assistants who are wholly or partially assigned to the hatchery.

The Production and Research Hatchery Manager supports DEI's research, innovation, technology transfer, and commercialization efforts by leading DEI's production of marine bivalves and other invertebrates at DEI's hatchery, tidal impoundments, offsite rearing and/or research locations. The Manager is responsible for producing shellfish and/or other marine invertebrates to meet the direct needs of individual researchers, as well as managing DEI's shellfish seed sales to growers. The Manager coordinates activities with the Director of Research and the Executive Director as part of a Management Team. The individual in this position must have excellent organization skills, attention to detail, and the ability to plan production volume according to staff and space availability. This is a full-time, hourly position.

Duties Include:

- Manage microalgae stock and mass cultures;
- Participate in project planning, and follow research work plans developed jointly, or by individual PIs, to achieve objectives and key outcomes.
- Develop and implement plans to rear larval and juvenile bivalves and other marine invertebrates to meet research and other production goals;
- Supervise Research Hatchery Assistants;
- Coordinate with Research Assistants and PI's on implementation of research objectives, key outcomes, and hatchery staff availability for necessary tasks.
- Support DEI's public education mission by leading tours, making presentations, and coordinating with DEI's K-12 education program.
- Oversee the supervision of UMM and other undergraduate interns during summer and/or during fall/spring semester as needed;
- Work with the facility manager to coordinate use of the facility to accommodate the needs of various researchers and research projects.
- Ensure Standard Operating Procedures and checklists are developed for critical functions
- Manage the sales of shellfish seed to communities, growers, and researchers.
- Supervise hatchery assistants.
- Other duties or functions related to being part of a management team.

We offer competitive pay and benefits, including health insurance. Interested candidates should submit a resume and cover letter before 5 pm on Friday, May 27, 2022. Submit electronically to dtilton@downeastinstitute.org or mail to Downeast Institute, PO Box 83, Beals, Maine 04611.

Downeast Institute is an equal opportunity employer.