



DEI Research Fellowship Fellowship Agreement

Congratulations on being selected for a DEI Fellowship. To receive your award, please sign and return this agreement.

By accepting this award, I agree to the following terms and conditions.

- Subcontractor Status
 - As a subcontractor performing research on the DEI campus, you will undergo safety and any other related training, and abide by DEI's Policies for Volunteers, Interns and Visiting Researchers.
- Commitment To Complete Your Research Project
 - I agree to complete my project as proposed and to meet the timeline for submitting my Proposal (May 1, 2022), Midterm Report (Jul 15, 2022), and Final Report (Sep 1, 2022).
- Payments are dependent on the required reports having been submitted to DEI.
- Indemnity
 - I hereby release DEI and its officers, employees, agents, and representatives from any responsibility or liability for personal injury, including death, and damage to or loss of property, that you may incur while visiting DEI or otherwise engaging in activities pursuant to the Agreement.
- Provision of Data
 - I agree to provide all data obtained during the study, including spatial information, to the Downeast Institute. Raw data from my project will not be made public without my permission, but may be used in future comparative studies. Study authors will be contacted in such cases.
- Kick-Off Meeting
 - I agree to prepare and present a presentation describing my project at an "all-hands" orientation meeting.

- The purpose of this meeting is to ensure that the entire DEI team is aware of your project and prepared to support it. It is also an opportunity for you to meet the entire team at the start of your project.

- Stipend Payments
 - The stipend (\$8,650) is paid as follows:
 - 1/3 upon submission of the completed research proposal to DEI (due May 1st).
 - 1/3 upon submission of the midterm report to DEI (due July 15th).
 - 1/3 upon submission of the final report to DEI (due September 1st).
- Research Expenses
 - Research Expenses are administered by the Downeast Institute.
 - The DEI Team will purchase the research supplies and equipment specified in your proposal for you.
 - Durable items and unused consumables purchased with these funds remain the property of DEI at the end of the Fellowship.
- COVID19
 - During the pandemic, Downeast Institute will support and carry out this program in a safe manner. DEI may have to adjust the timing of the program and/or access to its campus in order to comply with state and local COVID guidelines.
 - Evidence of COVID 19 vaccination, including boosters, is required.
- Housing
 - You are responsible for complying with the terms of the [DEI Housing Agreement](#).